



Club Managers Association of Europe

Requirements to be awarded the CMAE Club Management Diploma (CMDip)

AS APPROVED BY THE CMAE BOARD OF DIRECTORS – 17th January 2013

Club managers who wish to be awarded the CMAE's Club Management Diploma (CMDip), must fulfill the following requirements:

- 1) They must be an Active CMAE Member
- 2) They must have completed the CMAE Management Development Programme (MDP) Part One achieving at least a 70% pass mark in the test that is provided on the final day of the MDP 1 course
- 3) They must have completed the CMAE Management Development Programme (MDP) Part Two, with a combined test score as follows –
 - i) Satisfactory contribution to the group case study including presentation of findings, and robust justification for actions.
 - ii) A combined score of at least 60% for the end of week multi choice examination and the provision of a work based assignment as laid out in the brief provided.
- 4) They must have paid the CMDip Registration Fee (£75.00/€95.00) to the CMAE.
- 5) Successful recipients of the Club Manager Diploma are reminded that in order to maintain this award, they must attain at least 60 Education and/or Association Credits during the 5-year period, following receipt of their Diploma, to maintain their CMDip designation

Upon fulfillment of these four requirements, the candidate will be issued with the CMAE Club Management Diploma for a period of 5 years.

All new CMDip designations are awarded for a period of five years and like all other professions, club managers must demonstrate our commitment to continuous professional development and show the industry that they are serious about maintaining their knowledge, the global standard and the integrity of the CMDip designation.

Except for those in Retired membership status, CMDips are required to earn at least 60 Education and/or Association Credits during the five-year period following their receipt of their Club Management Diploma to maintain their CCM designations. At least half of these must be Education Credits.

For full and up to date details of credits available, please go to Education and Professional Development, Certification Section of the CMAE website. CMDips meeting these requirements will have maintained the designation for another five-year period.